

To,

The Administrator
Gopinathpur High School
Vill- Gopinathpur
P.O + P.S- Daulatabad
Block- Berhampore
Dist- Murshidabad
Pin- 742302

Through The Head Master

Gopinathpur High School
Vill- Gopinathpur
P.O + P.S- Daulatabad
Block- Berhampore
Dist- Murshidabad
Pin- 742302

Subject : Joining Report

Sir,

With due respect, I, Anisur Rahman, s/o- Late Anwar Hossain, am here present to inform you that I have joined as an Assistant Teacher in Work Education (Pass), B.A, B.Ed in your school on this day i.e 17th January, 2017 at 10:30 A.M. This is for your kind attention that previously I was performing my duties as an Assistant Teacher in the same subject and category of vacancy O.B.C.-A at Nimita G.D. Institution (H.S), Vill- Nimita, P.O- Nimita, P.S- Samserganj, Block- Samserganj, Dist- Murshidabad from 13.12.2013 to 16.01.2017 and I applied for Mutual Transfer with result that I get suitable transfer to your school vide W.B.S.E. Recommendation Memo No- 496(7)/Fo/2387/ESSE/MT/2016, dated 22.12.2016 and my previous school's Release order Memo No- 1/MT/2017.

Hence forth, please accept my Joining Report and take necessary steps for further official procedures.

With thanks

Yours sincerely,

Anisur Rahman

Accepted

[Signature]
17/1/17

Administrator
Gopinathpur High School
P.O Daulatabad, Murshidabad

Joining Report
received and forwarded
to the Administrator to take
necessary action.
[Signature]
Head Master 17/1/17
Gopinathpur High School
P.O Daulatabad Murshidabad